

**Arkansas Department of Education  
McKinney-Vento Education for Homeless  
Children and Youth Grant  
No Child Left Behind Act of 2001 – Title X, Part C  
Catalog of Federal Domestic Assistance (CFDA): #84.196A**

**2016-2017 Projects**

APPLICATION INFORMATION	
<b>Amount Requested:</b> \$ 30,000	<b>Applicant Federal ID # :</b> 84-165-1411
<b>School District / Fiscal Agent:</b> Cedar Ridge School District	<b>LEA #:</b> 3212000
<b>Mailing Address:</b> 1501 North Hill Street	
<b>City, State, Zip:</b> Newark, AR 72562	<b>County:</b> Independence County
<b>Education Service Cooperative:</b> North Central	
<b>Current State Senator:</b> Linda Collins-Smith	
<b>Current State Representative:</b> James Sturch	
<b>City Mayor:</b> Jim Cunningham	<b>County Judge:</b> Robert Griffin

PROJECT INFORMATION	
<b>Title of the Project:</b> Cedar Ridge School District McKinney-Vento Homeless Education Program 2016-2017	
<b>Name &amp; Title of Contact for Grant(Liaison):</b> Susi Epperson, Elementary Principal/Homeless Liaison	
<b>Mailing Address:</b> 225 School Road	
<b>City, State, Zip:</b> Charlotte, AR 72522	
<b>E-mail Address:</b> susi.epperson@cedarwolves.org	
<b>Phone:</b> 870- 799-3714	<b>Fax:</b> 870-799-3702
<b>Name &amp; Title of Grant Writer:</b> Brittany Bennett, School Based Health Center Coordinator	
<b>LEA Homeless Liaison:</b> Susi Epperson	
<b>Mailing Address:</b> 225 School Road	
<b>City, State, Zip:</b> Charlotte, AR 72522	
<b>E-mail Address:</b> brittany.bennett@cedarwolves.org	
<b>Phone:</b> 870- 799-3714	<b>Fax:</b> 870-799-3702
<b>Proposed Project Dates: (start date):</b> July 2016	<b>(end date):</b> June 2017

ESTIMATED FUNDS SET-ASIDE FOR THE USE WITH HOMELESS CHILDREN & YOUTH	
<b>Requested McKinney-Vento Funds:</b>	
<b>Federal Title I Funds:</b>	
<b>Emergency Youth Shelter Educ. Service Funds:</b>	
<b>State Funds:</b>	
<b>Local Community Funds:</b>	
<b>Applicant (LEA) Funds:</b>	
<b>Other _____ Funds:</b>	
<b>TOTAL FUNDS: \$</b>	

### AUTHORIZED REPRESENTATIVE

To the best of my knowledge and belief, all data in this application is true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances and certifications if the assistance is awarded.

Andy Ashley, Superintendent

May 8, 2016

Susi Epperson, Homeless Liaison

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LEA Superintendent (Printed)

Date

LEA Homeless Liaison Contact Person (Printed)

May 8, 2016

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LEA Superintendent (Signature)

Date

LEA Homeless Liaison Contact (Signature) Person

**\*Additional Every Student Succeeds Act (ESSA) implementation details are forthcoming from U.S. Department of Education. As a result, subgrant revisions/amendments may be required during the 2016-17 school year.**

# MCKINNEY-VENTO EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROJECT

## PROJECT INFORMATION

SCHOOL DISTRICT / (FISCAL AGENT):

Cedar Ridge School District

PROJECT TITLE:

Cedar Ridge School District McKinney-  
Vento Program 2016-2017

108 Number of homeless children and identified in APSCN for the 2015-2016 school year.

GRADE / AGE  Homeless Children & Youth FY 2015-16	# Living in Shelters (Shelters transitional housing, awaiting foster care)	# Living Doubled Up (e.g. living with another family)	# Living Unsheltered (e.g. cars, parks, campgrounds, temporary trailer, or abandoned buildings)	# Living in Hotels or Motels	# UHY	Approximate # Number to be Served by Project FY 2016-2017
PRESCHOOL (birth – age 4)	7	14	2	0	0	23
ELEMENTARY (K-5 <sup>th</sup> )	12	23	3	0	0	38
MIDDLE/JUNIOR HIGH (6 <sup>th</sup> -8 <sup>th</sup> )	0	17	0	0	0	17
HIGH SCHOOL (9 <sup>th</sup> -12 <sup>th</sup> )	6	24	0	0	0	30
<b>TOTALS:</b>	25	78	5	0	0	108

### \*NEEDS ASSESSMENT

**Describe who were surveyed regarding the needs of homeless children & youth for the homeless project: (Check all that apply)**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> PK-8              | <input checked="" type="checkbox"/> PK-8 Administrators          | <input checked="" type="checkbox"/> PK-8 Parents    |
| <input checked="" type="checkbox"/> 9-12 Teachers     | <input checked="" type="checkbox"/> 9-12 Building Administrators | <input checked="" type="checkbox"/> 9-12 Parents    |
| <input checked="" type="checkbox"/> Homeless Students | <input checked="" type="checkbox"/> District-Level School Admin. | <input checked="" type="checkbox"/> Advocacy Groups |
| <input checked="" type="checkbox"/> Business Rep.     | <input checked="" type="checkbox"/> School Board Members         | <input checked="" type="checkbox"/> Shelters        |

**Local input, as to the needs of homeless children & youth for homeless project, was gathered by the following methods: (Check all that apply)**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Interviews             | <input checked="" type="checkbox"/> Surveys/Questionnaires | <input checked="" type="checkbox"/> Focus Groups/Discussions |
| <input checked="" type="checkbox"/> District Data Analysis | <input checked="" type="checkbox"/> District Data Reports  |  |

**The following needs for homeless children & youth and families have been identified: (Check all that apply)**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Additional academic instruction | <input checked="" type="checkbox"/> School materials & supplies | <input checked="" type="checkbox"/> Homeless coord./advocates     |
| <input checked="" type="checkbox"/> Age-appropriate social skills   | <input checked="" type="checkbox"/> Preschool experiences       | <input checked="" type="checkbox"/> Medical, dental, mental needs |
| <input checked="" type="checkbox"/> Parenting education             | <input checked="" type="checkbox"/> Excess transportation cost  | <input checked="" type="checkbox"/> Professional development      |

### COORDINATION OF SERVICES

**The Homeless Children & Youth Project will coordinate with the following:**

- ✓ Title I (district and building levels)
- ✓ Title II (Professional Development)
- ✓ Title V
- ✓ Pupil Transportation
- ✓ Shelters, Including New Life Christian Children's Home
- ✓ Community Agencies, Including Friends of the Timberwolves, Independence County Hometown Wellness Coalition, Parents as Teachers
- ✓ Division of Human Services (DHS)
- ✓ Head Start Program
- ✓ Arkansas Better Chance (ABC)
- ✓ Workforce Education
- ✓ Medical, Dental, Mental Health @ the School Based Health Center & Independence County Health Unit
- ✓ Title IV (SDFSC)
- ✓ District Funds
- ✓ Other State Funds

**ARKANSAS DEPARTMENT OF EDUCATION  
ASSURANCES FOR PROGRAMS UNDER  
THE ELEMENTARY AND SECONDARY EDUCATION ACT OF 1965,  
AS AMENDED BY THE  
NO CHILD LEFT BEHIND ACT OF 2001  
PUBLIC LAW 107-110**

The Arkansas Comprehensive School Improvement Plan (ACSIP) is for local education agency (LEA) use in requesting district funds for covered programs under the *No Child Left Behind Act of 2001* (ACSIP also serves as the local schools schoolwide plan, targeted plan and/or school or LEA improvement plan). To assure the LEA's eligibility for funds included in ACSIP, the Superintendent must provide an original signature attesting to compliance with all assurances applicable to each program for which the plan is submitted. The Neglected or Delinquent (Title I, Part D Subpart II), Technology (Title II, Part D) and McKinney-Vento Homeless Education Program applications are submitted ***separately***. Please read and consider each item carefully as the LEA will be held accountable.

**All General Assurances must be checked. The certification line of each Title section must be checked. Please note that for each Title section not checked, funding will not be allocated.**

**District Name :** Cedar Ridge School District    **LEA Code No. :** 3212000

**CERTIFICATIONS**

☒ **I, the undersigned superintendent for the applicant school district, certify that:**

1. The information provided in this application to support the following assurances is correct, so far as I am able to determine.
2. The LEA will abide by the provisions of the approved plan/application for No Child Left Behind funds.
3. As the prospective lower tier participant neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal. (Executive Order 12549, 34 CFR Part 85, Section 85.510)
4. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.
5. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
6. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

## **GENERAL ASSURANCES**



**I, the undersigned Superintendent for the above named LEA, hereby, assure the Arkansas Department of Education that:**

1. ☒ Each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
2. ☒ The LEA will comply with all applicable supplement not supplant and maintenance of effort requirements. §9521 – IV.B.1  
(a) The control of funds provided under each program and title to property acquired with program funds will be in a public agency, a non-profit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities;  
(b) The public agency, non-profit private agency, institution or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing law.
3. ☒ The LEA will adopt and use proper methods of administering each such program, Including (a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and (b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
4. ☒ The LEA will cooperate in carrying out any evaluation of each such program conducted by, or for, the State educational agency, the Secretary, or other Federal officials.
5. ☒ The LEA will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program.
6. ☒ The LEA will – (a) submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and Secretary to perform their duties under each such program; and (b) maintain such records, provide such information and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties.
7. ☒ The LEA has consulted with teachers, school administrators, parents, and others in the development of the local consolidated application/LEA Plan to the extent required under Federal law governing each program included in the consolidated application/LEA Plan.
8. ☒ Before the application was submitted; the LEA afforded a reasonable opportunity for public comment on the application and considered such comment.

### **MCKINNEY-VENTO HOMELESS EDUCATION PROGRAM**

1. The LEA will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.
2. The LEA will designate an appropriate staff person as an LEA liaison for homeless children and youths, to carry out the duties described in Title X, Part C, section 722, paragraph (6)(A).
3. The LEA will adopt policies and practices to ensure that transportation is provided, at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin in accordance with the provisions of Title X, Part C, section 722, paragraph (6)(J)(ii).
4. The LEA will adopt policies and practices to ensure immediate enrollment of homeless children and youth in accordance with all applicable statutes, regulations, program plans and applications.

### **BOARD APPROVAL AND SUPERINTENDENT'S SIGNATURE**

The School Board of Cedar Ridge School District approved and recorded in its minutes the set of assurances stated above at a meeting held on May 17, 2016 and further authorized the Superintendent to sign such assurances as required by Section 9306 of ESEA and to submit an Arkansas Comprehensive School Improvement Plan (application) to the Arkansas Department of Education as required by Section 9305 of ESEA.

Andy Ashley, Superintendent

May 17, 2016

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Superintendent (Typed Name)

May 17, 2016

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Superintendent Signature

Date

## **Table of Contents**

### **For the McKinney-Vento Education Proposal**

Application Information cover page	Page
Project Information	Page
McKinney-Vento Assurances	Page
Assurance Policies of the Local Educational Agency	Page
Table of Contents	Page
Program Abstract	Page
Program Narrative:	Page
Section I, Meeting the Purpose of the Authorized Statute	Page
Section II, Extent of Need for the Project	Page
Section III, Project Design	Page
Section IV, Reasonableness of Budget & Justification	Page
Section V, Appendix	Page
LEA Policy & Practices	Page
Needs Assessment – copy & results	Page
LEA Program Staff Information	Page
Education and Training Credentials	Page
McKinney-Vento Standards and Indicators of Quality	Page
Homeless Student Report of the ACSIP	Page
Itemized Budget Form	Page
Budget Justification Summary	Page
Collaboration Documentation	Page
Title I Set-Aside Information	Page



**McKINNEY-VENTO HOMELESS EDUCATION GRANT  
2016-2017 PROGRAM ABSTRACT**

Name of Program: **Cedar Ridge School District McKinney-Vento Homeless Education Program**  
**2016-2017** County : **Independence County**

School District : **Cedar Ridge School District** LEA # : **3212000**

LEA Homeless Liaison : **Susi Epperson**

Mailing Address : **225 School Road**  
**Charlotte, AR 72522**

Telephone : **(870) 799-3714** FAX : **(870) 799-3702**

Email : **susi.epperson@cedarwolves.org**

Number of identified homeless students: \_\_\_\_\_

Poverty rate for district: **23%**

- **Abstract Describing Program and Services**

The Cedar Ridge School District provides homeless children and youth with quality education opportunities for growth and continued improvement as soon as a homeless child has enrolled into the school system. The goal of the program is to provide homeless youth with the opportunity to meet the same academic achievement standards to which all students are held. Students are identified immediately as they are enrolled into a school and given special attention as needed. They benefit from the provided school supplies and personal hygiene items as well as referrals for housing, preschool, food and physical and mental health services. The program enables students to receive services during out of school time including clothing and weekend meals by working with the local foster home, food pantry and clothes closet. Transportation to and from school is always provided when necessary. The homeless liaison works to ensure students are properly enrolled into programs they can benefit from at the school. School personnel are given professional development to promote awareness of specific needs of homeless students and laws protecting the rights of students who are experiencing homelessness. Training is also provided to show school personnel the process to follow when referring students for homeless services and the availability of community resources.

- **Evidence/Data Supporting Success of the Project**

During the 2015-2016 school year, 108 students in pre-k-12<sup>th</sup> grade were identified as homeless according to the federal definition. Immediately, students were enrolled and allowed to attend classes without the required documentation readily available. All of these students were provided with school supplies and personal hygiene toiletries through our current homeless education program. They were provided with free breakfast and lunch services as well as clothing and food for out of school time as needed. All of these services were provided to homeless students and youth, because our school personnel worked quickly, efficiently and collaboratively with the homeless.

## **Program Narrative Guide**

### **McKinney-Vento Education for Homeless Children and Youth 2016-2017**

#### **Program Narrative:**

#### **Section I: MEETING THE PURPOSE OF THE AUTHORIZING STATUTE**

In order to meet the required statutes of the McKinney-Vento Homeless Assistance Act, the Cedar Ridge School District is dedicated to provide identified homeless students with quality educational opportunities and supportive services. Efforts to aide homeless students go above and beyond normal procedures. The following steps have been taken to ensure children who are experiencing homelessness have every opportunity to participate in all programs at Cedar Ridge School District.

- ✓ Provide Active Homeless Liaison
- ✓ Immediately:
  - Enroll Homeless Students With or Without Required Documents
  - Provide Free Lunch Services
  - Make Necessary Referrals
  - Recognize Needs Such as Personal Hygiene Toiletries, Clothing, Food, Etc.
  - Develop Positive Relationships Between Families, Liaison, & the School
  - Resolve Any Transportation Barriers
- ✓ Require Staff Development Training in Homelessness Awareness
- ✓ Engage Students in Available & Beneficial Programs
- ✓ Develop Strategies to Improve Student Achievement in ACSIP plan.

With the funds from this grant, the Cedar Ridge School District wants to improve the quality of the current homeless education program and to expand those services.

### **A. LEA Requirements**

**Describe how the policies and procedures, consistent with Section 722(e)(1-3), have been reviewed, revised, and adopted by the LEA to be implemented ensuring educational stability to enhance students' academic and social growth through actions carried out by the agency.**

Each year, district policies and procedures recorded in the school handbook are reviewed, revised, and adopted and implemented to ensure that homeless students have educational stability to enhance students' academic and social growth through actions carried out by the district. This also ensures that the homeless students have positive educational experiences that are free of socioeconomic prejudices specifically homeless students and youth. These policies and procedures are attached in the appendix.

As shown in attachment number one, the following barriers have already been addressed in our school district:

- ✓ Enrollment Issues
- ✓ Transportation Issues
- ✓ Equal Opportunities



, LEA Policy and Practices, Attachment #1 Page \_\_\_\_.

### **B. Comparable Services**

**Describe how homeless children and youth will be provided services comparable to those received by other students. Services including but not excluding, transportation and educational programs for students who meet the eligibility criteria of such services provided under: Title I or similar state or local programs; programs for students with disabilities; programs for students with limited English proficiency; vocational or technical programs; gifted and talented programs; school nutrition programs.**

All Cedar Ridge School District programs and services are available to homeless students and youth. The appointed homeless liaison monitors each child individually to ensure each child enrolled in the homeless education program has the same opportunities at school as any other child enrolled. Other school personnel, such as the school nurse, counselor, the school based health center coordinator, administrators and teachers, work collaboratively to make sure identified homeless education students receive appropriate referrals to meet their social, emotional and physical needs.

To address Title 1, special education, limited English proficiency programs, vocational and technical programs, gifted and talented and school nutrition, please read the following:

- ✓ Cedar Ridge School is a Title 1 school, and **ALL** district students benefit from these services and funds.
- ✓ The special education supervisor works closely with the appointed homeless liaison to ensure all homeless students are tested immediately after they are referred so that they can receive appropriate educational services.
- ✓ The ESL instructor works closely with the appointed homeless liaison to be utilized as needed for all district students. Homeless students with language barriers would receive services with the ESL instructor to ensure all their needs are properly met.
- ✓ All activities such as extracurricular and vocational and technical programs are available to all homeless students. They will not be left out due to their homelessness status.

- ✓ Honors programs, other educational programs including gifted and talented are available to all homeless students who qualify for these programs. They will not be left out due to their homelessness status.
- ✓ The food service director is given an updated confidential list of identified students as soon as a new student is enrolled to ensure that all homeless students receive meal services at school.
- ✓ School personnel recognize homeless students' inability to pay dues or fees for activities for class projects. No child is ever left out of an educational opportunity due to limited finances whether they are identified as homeless or not. The homeless liaison works with all programs including extracurricular activities to ensure no homeless student is left out of such an event or opportunity. This includes activities such as test fees, credit recovery fees, summer school fees, art supplies, school supplies, field trips, participation in sports and other school related materials needed to participate in programs.

## **Section II: EXTENT OF NEED FOR THE PROJECT**

### **A. Assessment of Educational and Related Needs**

**Provide a clear description of the process to assess the education and related needs of the homeless students.**



The Cedar Ridge School District McKinney-Vento Homeless Education Program will actively address multiple needs of homeless students in Cedar Ridge School District located in North Central Arkansas. Funds

from Title 1 have made little headway in the district fight against student achievement, as scores on the annual Arkansas Comprehensive Testing, Assessment and

Accountability Program (ACTAOP) have shown. To make efficient use of the funds from the McKinney-Vento Homeless Education Grant program, the district needs to improve and strengthen its' homeless education program by providing homeless students improved services and supplies and the opportunity in afterschool programs designed to meet their specific needs to increase student achievement. Five schools in the district will be served by the program including Cord-Charlotte Preschool, Oil Trough Preschool, Newark Elementary, Cord-Charlotte Elementary and Cedar Ridge High School. To make efficient use of the funds, the grant proposal has been aligned with the 2016-2017 Homeless Education Needs Assessment Survey data collected from Spring 2016.

**Students At-Risk in Poverty & Experiencing Homelessness:** Out of 850 K-12 students, 108 are identified as homeless. Of the identified students, the majority are classified as homeless by being doubled up or by living in substandard housing. 68% of students qualify for free and/or reduced lunch district wide. 23% live in poverty. The district participates in the Food Backpack Program that provides food and personal hygiene items for students on the weekends and extended holiday breaks. 77 food backpacks are sent home to help combat hunger in our area. The district also provides a clothes closet for students. Over a hundred students have taken advantage of the clothes closet this year. Poverty inflicts a traumatic form of stress on developing minds. It interferes with learning and behavior and undermines belief.

**Students At-Risk Living in a Children's Home:** The Cedar Ridge School District, which was previously the Newark School District, consolidated with Cord-Charlotte School District and Oil Trough School District to form Cedar Ridge School District. The

former K-12 Cord-Charlotte campus still serves K-6 students. However, the former K-12 Oil Trough campus is used for two purposes now to meet community needs. It serves as a preschool site for the district. The other half of the campus serves as New Life Children's Home. All 24 students who live at the children's home attend Cedar Ridge. The children who live at the children's home have parents who are in a drug rehab facility or incarcerated. This puts students at-risk for academic failure. Particularly for these students who are in these disadvantage circumstances, spending time in engaging settings both in school and after school is important. After-school settings linked to school as well as community programs, provide more chances for students to build positive relationships with caring adults and, potentially, supportive peers.

**Students At-Risk With Engaged in Substance Abuse & Risky Behaviors:** The Arkansas Prevention Needs Assessment student survey allows schools to monitor alcohol, tobacco and drug use and rates of antisocial behavior. It indicates a high need for tobacco and alcohol abuse reduction among district students considering 35% of 8<sup>th</sup> graders have used alcohol & 40% have used tobacco, 44% of 10<sup>th</sup> graders have used alcohol & 35% have used tobacco, and alarmingly 68% of 12<sup>th</sup> graders have used alcohol & 48% have used tobacco. Other risky behaviors identified in this survey include attacking to inflict harm, binge drinking and being suspended from school. The need for after-school opportunities to act as a diversion program is evident. There are currently no activities for students after school hours in the community for grades K-2 grades or 9-12 grades. The existing 21CCLC program only serve grades 3-8, and it ends this school year. A K-12 program is needed to better serve the community. Many students in grades 3-8 have cited the reason for not attending the program due to the fact they

have to babysit younger siblings or the fact that they have older siblings who do not qualify, and their parents prefer them all in one place after-school.

**Students At-Risk in Mental Health Counseling:** 84 of 850 students in the district receive counseling from outside mental health counselors/providers at school. Students unmet mental health needs can be a significant barrier in their learning. Independence County has the highest percentage of teen suicide in the state. Even with the help from the outside mental health providers, students receiving services have an increased at-risk of academic failure.

Poverty Rate	23.7%	18.9%	14.5%
Free/Reduced Lunch %	68%	59.9%	53.2%
Unemployment Rate	6.4%	4.7%	4.9%
Median Household Income	\$36,816	\$41,264	\$ 51,939
Population Density Per Sq. Mile	11.9	56	80.7
High School Diploma	82.5%	83.7%	86%
Bachelor's Degree or Higher	14.4%	20.1%	28.8%

A number of socioeconomic factors combine to create unfavorable conditions, which serve to limit

students.



The table above outlines the demographic struggles Cedar Ridge School District (CRSD) currently faces. The community surrounding the school district is predominantly low income and Caucasian (94.91%) according to the most recent Census data, with the average resident age of 37 and a gender split of 49% male and 51% female.

**Community in Rural Area:** The consolidated district was formed from 3 school districts including the Oil Trough School District, Newark School District and Cord-Charlotte School District. Cedar Ridge School District covers more square miles than **any** other school district in the **entire** state. It is primarily made up of farming communities with



many ranches and poultry houses covering nearly 250 square miles. Other working patrons have a thirty-mile round trip to work at city factories due to limited local opportunities. Obviously, densely populated areas have limited resources and need specific strategies and resources to reach such needs. Even if students could afford afterschool programs, these opportunities simply aren't available in this rural area.

**Community in Poverty:** Economically, the area falls short. With 23% of the area living in poverty, the median household income is lower in the district compared to the state and nation, and the unemployment rate is higher in the district compared to the state and nation.

**Community Education Statistics:** Community members living in the district have a lower % of lower % of adults who have achieved a bachelor's degree compared to the state & nation.

**Community Substance Abuse Statistics:** Although the county is "dry", six private clubs have emerged, in the past four years, where alcohol is sold by the drink. Additionally, many people purchase alcohol in quantities since they must drive across the county lines to purchase it. In the most recent available car crash report, it shows of the car crashes in the county that had fatalities, more than 50% of those were alcohol/drug related. 23% of county residents smoke.

**Community Health Statistics:** According to the most recent County Health Rankings data, the % of county adults who are overweight, physically inactive, or smokers are higher than percentages found in the state as well. Independence County is ranked 62 out of 75 counties in lack of recreational facilities. In an area so densely populated, opportunities for physical activity are limited. Currently, there are limited opportunities

for physical activity in the area outside the school. Even if community members could afford the pricey registration fees for the fitness centers, they would have a forty mile trip into a larger town to participate.

**Other Community Demographics:** Not only does Independence County have the highest rate of teen suicide in the state, it also has the highest rate of adult suicide in the state.

**Describe the results of the “Needs Assessment” utilized to gather information of the homeless children and youth issues, including but not excluding:**

- **identification of homeless children, youth, and families in the community defining the type(s) of homelessness in the LEA service area**
- **identification of the approximate number of homeless students (Pre-K to 12<sup>th</sup> grade) in LEA community and the approximate number to be served**

✓ **Identify Students**

Identifying students begins at registration with a survey that indicates the living conditions of students. This enables school personnel to determine if students will receive services from the homeless education program. Referrals from local agencies, school personnel, and parents are also accepted at any time throughout the year as student living conditions change.

✓ **Homeless Liaison Visit**

As soon as a student is identified, the liaison visits the family within a forty-eight hour time periods. This meeting allows the liaison to meet the family and begin developing a positive relationship between the and the school. It provides family members with their rights to services and familiarizes them with opportunities, programs and services they will benefit from.

✓ Identify Needs

During the visit, the liaison will interview the parent, teacher and identified student. At this time, their individual needs will be recognized and established in writing. All attendees will sign this document. A parent or legal guardian signature will be required for this document as well as the homeless education program booklet which identifies rights.

✓ Documentation

After the initial liaison visit with the family, the liaison will acquire all meeting documents and copies of enrollment documents if available. At this time, the liaison will work to locate and acquire documents that were unreadily available. This file will now be ready to be updated as every contact or service is documented by the liaison.

- defining the type(s) of homelessness in the LEA service area
- identification of the approximate number of homeless students (Pre-K to 12<sup>th</sup> grade) in LEA community and the approximate number to be served

Types of Homelessness in the LEA Service Area & Numbers To Be Served is as follows:

Of the 850 students enrolled in Cedar Ridge School District, 108 students are identified as homeless.

✓ In Shelter/Transitional Housing

✓ Doubled-Up

The majority of students identified as homeless in Cedar Ridge School are classified under the shelter/transitional housing code in ESchool. Our school district is consolidated. One of the old campuses is now New Life Christian Children's Home, a

shelter for students who have parents who are incarcerated or in a drug rehab facility.

Other students identified as homeless in the district are classified under the doubled-up category. These students' families are living with family or friends of family.

**Complete the following matrix form and documentation to support the narrative description.**

Three-Part Needs Assessment Surveys were conducted with students, staff, parents/guardians and other community stakeholders in April 2016.

Part #1 was an opinion survey regarding the 21<sup>st</sup> CCLC programs.

Part #2 was an activity guide that deals with the types of programs students, staff, parents/guardians and other community stakeholders would like see in operation.

Part #3 was a sheet for comments about any concerns or needs the survey participants had regarding the program.



Needs Assessment Survey for 1). Students, 2). Families/Parents/Guardians, 3). Staff and 4). Community Members, SEE ATTACHMENT # 2, Page # 73-75

## **B. Program Description**

**Provide a clear description of the current and proposed LEA program(s), in accordance to Section 722(g) (3), including the services and activities to address the needs identified in the needs assessment process.**

Current Program	Proposed Improved Program	Needed Strategies to Address Needs Assessment Data
Active Home Liaison		
Expedite Enrollment		
Expedite Lunch Services		
Enrolls Students in Needed Programs		
Make Necessary Referrals	Make More Referrals that	By conducting more

	are Health Related or for Social Services	frequent meeting with parents to make an appointment with services & provide transportation if needed.
Recognizes Needs such as Personal Hygiene Toiletries, Clothing, Food, Etc.	Provides More Items for Students	By improving quality and quantity of items
Develops Positive Relationships with Homeless Families	Make More Home Visits and Offer More Parental Involvement Meetings	By improving the services offered to parents and families
Resolves Any Transportation Barriers	Extends Transportation for More After School Opportunities	By enabling students to stay afterschool to receive one on one help with homework, projects and other school related work.
Requires Staff Development on Homeless Awareness	More In-Depth Training on Homeless Issues	By providing teachers and staff with knowledge and resources needed to better serve homeless students.
Develops Strategies to Improve Student Achievement	Provides After School Tutor for Homeless Students	By giving homeless students the opportunity to have some one on one help with their school work.

**Provide a description of the extent to which the LEA will provide case management or related services to unaccompanied youth.**

The homeless liaison's guidelines for case management are as follows:

- ✓ Notifies the school secretary and principal when a student is identified as homeless so that the proper information will be entered into ESCHOOL.
- ✓ Notifies food service director so that the student will be given free lunch status.
- ✓ Home visit to the parents to notify them of their rights and identify specific needs.
- ✓ Transportation arrangements are made.
- ✓ Documentation is compiled to open folder to begin record of services.

- ✓ Parent meetings are set up to help the parents with family needs such as transportation to parent-teacher conferences, et.

**Provide a clear description of the summer program including the collaborative partners, services, and activities to address the needs of the students as identified in the needs assessment process.**

During the summer, with the funds from this proposed grant, identified students will have the opportunity to participate in Camp Invention: Promoting Innovation in Education & Readyng Children for the 21<sup>st</sup> Century.

According to the National Institute on Out-of-School Time, there is a profound gap between the knowledge and skills demanded for the 21<sup>st</sup> century. Clearly, students need to learn academic content through real-world examples, applications, and experiences both inside and outside of school. To promote science, technology, engineering, and math (STEM) activities and meet the needs of our students, Cedar Ridge School District proposes Camp Invention, a unique enrichment program designed to transcend socio-economic demographics and cognitive aptitude to create equity in education. The open-ended curriculum allows children to set their own pace and create their own learning experience. The program nurtures children's innate sense of curiosity and encourages innovative thinkers.

Students in K-12 identified as homeless will be the targeted and recruited program group. One of the school's closed campuses is not utilized as a shelter home for students who have parents who are incarcerated or in a drug rehab facility. The shelter is called New Life Christian Children's Home. The program has established the

following goal: To provide a high quality educational summer program rich in 21<sup>st</sup> century skills for student who otherwise wouldn't have the opportunity in order to increase the percentage of homeless students who have access to STEM-related activities.

**Describe the level of involvement and training of the LEA personnel, educators and support staff in the program.**

School personnel are trained in homelessness awareness each year. The trainings are provided by the homeless liaison who attends the Arkansas Department of Education's, Office of Homeless Education's mandatory trainings and state conferences each annually. The homeless liaison has also attended the National Homeless Education Conference for the past three years. The trainings at the school are supported by brochures on how to identify homelessness and how to be more understanding of the problems homeless students face. Clearly, this training needs to be expanded to provide teachers with a more in-depth perspective on homelessness and strategies they can use to reach out and better educate homeless students.

**Describe how the parents or guardians of homeless students will participate meaningfully in the education of their child, i.e., face-to-face conferences, access to individual student records, facilitating with homework assignments, parent skills training, awareness of rights, etc.**

The district provides an array of parental involvement activities and services beginning with the Parent Resource Center. The district parent facilitator coordinates parental involvement activities at the parent resource center throughout the year. Parents are encouraged to attend parent-teacher conferences and family nights organized each nine weeks. The homeless liaison is readily available to set up special parent meetings

at the convenience of the homeless family. They can also make arrangements for the parents' transportation to and from these parental involvement opportunities as needed. To ensure these meetings are beneficial and meaningful, the home liaison not only encourages participation and provides transportation, but they also work to settle any disagreements between family and school personnel, to make the family more comfortable during their visit and follow up on any meeting questions and issues.

### **C. Coordination with Existing Resources**

**Explain the extent to which the homeless students will be integrated within the regular education program including Title I; preschool; special services; and other local/state/federal programs offered in the community.**

The appointed homeless liaison ensures all identified homeless students are eligible for all services and program available to other students.

- ✓ Title I is utilized for all district students, so all homeless students benefit from these funds to improve student achievement.
- ✓ Special Services such as special education, gifted and talented, and ESL are all available to homeless students. Referrals for these program are made in a timely manner. All of these special services have a director who meets with the homeless liaison on a regular basis to ensure that student needs are being met. In addition, preschool programs give homeless students priority for placement.
- ✓ Community programs such as the local food pantry (including two local churches who host ongoing food drives) to support the school backpack food program to provide food for students over the weekends and long extended breaks, New Life Christian Children's Home, Friends of the Timberwolves, Parents as Teachers, and the Independence County Hometown Wellness Coalition



**Describe the coordination and collaboration with the local social service agencies and other agencies or programs providing services for children, youth, and families.**

**Identify the types, intensity, and coordination of the services that will be provided.**

Organization	Services	Coordination into Program
Friends of the Timberwolves, Inc.	Assistance with all educational programs	Provide volunteers for afterschool tutoring.
Parents As Teachers	Assistance with Parental Involvement activities	Provide inservice training and more frequent home visits and resources.
Food Pantry Including two local churches, one church in Newark & one church in Charlotte	Assistance with food & food backpack program.	Provide student food backpacks and even scheduled food pick ups at homeless families convenience.
New Life Christian Children's Home	Assistance with shelter	Provides a referral home for students who change their living conditions throughout the year or need shelter and supervision.
Independence County Hometown Wellness Coalition	Assistance with health programs.	Provides funds, vouchers and free services as needed.
Independence County Health Unit	Assistance with health programs.	Provides screenings, immunizations and program resources.
Department of Human Services	Assistance with referrals.	Provides families with assistance needed to meet their social, emotional and physical needs.
Federal Housing Authority	Assistance with housing.	Provides families with housing needs.
Domestic Violence Prevention, Inc.	Assistance with housing, clothes and referrals.	Provides families with shelter, clothes and referrals in a transitional setting.

### **Section III: PROJECT DESIGN**

**Description of the clear relationship between the need(s) identified, McKinney-Vento Standards and Indicators of Quality, ACSIP, activities, and the evaluation strategies.**

#### **A. School Plan**

**Identify and describe the duties of the designated McKinney-Vento Homeless Liaison. (Years in position, full time or part time liaison, how many trainings have the person conducted in the district, how many state and national conferences attended, etc.)**

The duties of the homeless liaison are as follows:

As soon as a student is identified,

- ✓ Expedite Enrollment, Notify School Personnel & Food Service Director
- ✓ Home Visit to Inform Parents of Rights
- ✓ Interview Family, School Personnel and Student to Establish Needs.
- ✓ Connect Family with Appropriate Local Agencies and Services
- ✓ Resolve Any Transportation Barriers
- ✓ Establish Documents & Acquire Record Folder to Document All Programs & Services
- ✓ Maintain Records
- ✓ Collect and Report Data for State Department
- ✓ Encourage and Collaborate Parental Involvement
- ✓ Provide Professional Development & Updates to School Personnel
- ✓ Ongoing Support As Needs Change
- ✓ Ongoing Alignment of Services with Needs Assessment Survey Data

Describe how the staffing design supports the indicators and measurable activities.

The staffing design is as follows:

- ✓ The Parent Resource Center is centrally located and keeps all staff informed.
- ✓ It is structured to support the effectiveness of the program.
- ✓ Includes a highly qualified program staff team.
- ✓ Works collaboratively with local agencies and organizations to meet all student needs.

**Describe the LEA program staff roles and the qualifications of the key positions providing services for homeless children and youth.**

The program staff team includes:

- ✓ The Homeless Liaison holds a master's degree in administration.

- ✓ The Federal Coordinator/Director of Curriculum and Instruction holds a master's degree in administration.
- ✓ The LEA Supervisor and Educational Examiner holds a master's degree in special education.
- ✓ The Parents as Teachers/Preschool Director, Lori Goings holds a bachelor's degree in education.

☑ Complete the McKinney-Vento Standards and Indicators of Quality Plans with measurable activities, personnel responsible, timeline, projected number of participants, and evaluation as related directly to the needs of the homeless children, youth, and families.

☑ Generate a Homeless Student Report utilizing the school district's Arkansas Consolidated School Improvement Plan (ACSIP). The report should demonstrate the actions, strategies, and activities addressing the issues of the McKinney-Vento Education for Homeless Children and Youth and how they are embedded throughout the School Improvement Plan.

☑ Complete the following matrix forms / documentation to support the narrative description.

- ☑ LEA Program Staff Information – (*Attachment 3*)
- ☑ Education and Training Credentials – (*Attachment 4*)
- ☑ McKinney-Vento Standards and Indicators of Quality – (*Attachment 5*)
- ☑ Homeless Student Report of the ACSIP – (*Attachment 6*)

## **B. Evaluation**

**Describe the plan for a rigorous and objective evaluation to measure the progress toward achieving the program objectives, strategies to meet such objectives, and how they are consistent with the McKinney-Vento Standards and Indicators of Quality.**

**Describe the evaluation strategies with the specific measurable activities, instrumentation, plan of data collection, and designation of responsible personnel to conduct the evaluation.**

**Describe the evaluation strategies, with the specific measurable activities, instrumentation, plan of data collection, and designation of responsible personnel to conduct the evaluation, that will measure the effectiveness of the program and practices resulting in an increase of school enrollment, attendance, achievement of children and youth experiencing homelessness, and meeting the required statutes of the McKinney-Vento Homeless Assistance Act.**

The Cedar Ridge School District will evaluate the program to determine improved student achievement. The following scores will be analyzed and compared from the previous year:

- ✓ PARCC
- ✓ Iowa Skills
- ✓ Accelerated Reader
- ✓ STAR Math
- ✓ Reflex Math

The district will also evaluate the program to determine if the needs assessment data needs were met. The following will be analyzed and compared from the previous year:

- ✓ Homeless Education Program Survey & Pre/Post Surveys
- ✓ Professional Development Opportunities/Sign-In Sheets
- ✓ Liaison's Records
- ✓ Parent Involvement Opportunities/Sign-In Sheets

#### **Section IV: REASONABLENESS OF BUDGET AND JUSTIFICATION**

##### **A. Project Budget –**

Describe how the proposed use of funds will facilitate the enrollment, retention, and educational success of homeless students.

Identify other funding sources used to support services and programs for homeless children and youth.

Complete the following matrix form / documentation to support the narrative description.

- Itemized Budget Form – (*Attachment 7*)

##### **B. Budget Justification – (Brief Narrative and Attachment Form)**

Provide justification and correlation of the budgeted items to the proposed activities and services.

Describe how the Title I Reservation of Funds set-aside will be utilized for the identified needs of homeless children and youth.

Complete the following matrix form and documentation to support the narrative description.

- Budget Justification Summary – (*Attachment 8*)

## **Section V: Appendix**

LEA Policy and Practices	Attachment 1
Needs Assessment	Attachment 2
LEA Program Staff Information	Attachment 3
Education and Training Credentials	Attachment 4
McKinney-Vento Standards and Indicators of Quality	Attachment 5
Homeless Student Report of the ACSIP	Attachment 6
Itemized Budget Form	Attachment 7
Budget Justification Summary	Attachment 8
Collaboration Form	Attachment 9
Title I and McKinney-Vento Coordination	Attachment 10

**ATTACHMENT #1**

**Insert a copy of the “LEA Policy and Practices” addressing barriers of homeless students in the district. Reviewed & Updated in May 2015**

*District Policy Book*

Cedar Ridge School District

**Policy & Practices Addressing Barriers of Homeless Students**

**Homelessness**

Students enrolled and classified as homeless are not required to provide all the enrollment documents at the time of enrollment. However, the school must obtain the required documentation as soon as possible. To obtain these documents, schools and families may need the assistance of the homeless liaison. The office for the homeless educational services is located at 225 School Road in Charlotte or can be reached at 87-799-3714.

**Homeless Transportation Procedures**

By federal law, students who lose their homes shall continue in the building they attend for that entire school year. Transportation must be provided, within reason, if requested.

Transportation could be from a temporary residence, shelter, or transitional housing.

Foster placement also qualifies under the law.

Contact Susi Epperson to begin the process. Mrs. Epperson will then notify the transportation department to set up transportation. It is important to let both Mrs. Epperson and the transportation office know of any changes to the family's housing status.

**Homeless Equal Opportunity**

Education of homeless students:

- Students have full and equal opportunity to succeed in the district's schools.
- Parents or guardians of homeless students are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
- Homeless families and students receive educational services for which such families and students are eligible, including Headstart, preschool programs administered by the district and referrals to health care and immunizations services, dental services, mental health services and other appropriate services deemed needed.

## **Complaint/Dispute Resolution Process**

### **Statement of Philosophy**

It is the belief of the Cedar Ridge Public School District that all students can and will learn. The McKinney-Vento Homeless program removes barriers to learning for homeless children and youth. All homeless children and youth will be served using all resources available to the district.

### **Definition of Homeless Children and Youth**

The term "homeless children and youth" means individuals who lack a fixed, regular, and adequate nighttime residence due to economic hardship.

It includes children and youth who:

- ✓ are temporarily sharing the housing of other person due to loss of housing, economic hardships, or a similar reason
- ✓ are living in motels, hotels, or camping grounds due to the lack of alternative adequate accommodations
- ✓ are living in emergency shelters
- ✓ are abandoned in hospitals; or are waiting foster care placement
- ✓ have a nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- ✓ are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
- ✓ are runaway children or children who are abandoned

Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) will be considered homeless if they meet the above definition.

Homeless status is determined in cooperation with parents or in the case of unaccompanied youth by the program social worker and/or district program liaison. Homeless status may be documented through a variety of forms such as a Residency Form, McKinney-Vento Referral Form an/or through direct contact with school staff.

### **Enrollment Waiver**

The terms enroll and enrollment are defined to mean attending school and participating fully in school activities.

The school selected shall immediately enroll the child/youth, even if the child or youth lacks records normally required for enrollment. Records will immediately be requested from the previous school.

Homeless student who do not live with their parents or guardians may enroll themselves in school.

### **Residency**

A homeless child or youth is a resident if the child is personally present somewhere within the district with a purpose to remain but not necessarily to remain permanently.

The child or youth shall be considered a resident when living with a parent, guardian, or person in loco parentis not solely for school purposes or for participation in extracurricular activities.

1. Homeless children, youth and unaccompanied youth will be enrolled immediately, even if they lack immunizations and/or records ordinarily required for enrollment. Documents and records that cannot be used for enrollment delays include but are not limited to:  
Transcripts/school records, immunizations, health & medical records, birth certificates, proof of residency, proof of guardianship
2. Once the student is enrolled it is the responsibility of the school to contact the previous school and request records.
3. The program social worker should be contacted as soon as possible to assist the family with supplies and other needs. This can be done through the building contact for homeless or by contacting the program social worker directly.

### **School Selection**

Placement in a school shall, according to the child's best interest,

- ✓ Continue the child's or youth's education in the school of origin for the duration of homelessness, in any case in which a family becomes homeless between academic years or during an academic year, or for the duration of the academic year, if the child or youth becomes permanently housed during an academic year.
- ✓ Enroll the child or youth in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.



- ✓ Parent/guardians may request their child attend any school in the school district and to the extent feasible the district will try to comply with these requests.

In determining the best interests of the child or youth, to the extent feasible the child or youth will be kept in the school of origin, except when doing so is contrary to the wishes of the child's or youth's parent or guardian, for the duration of homelessness.

In the case of unaccompanied youth, the program liaison will assist in placement of enrollment decision considering the requests of such unaccompanied youth.

The school of origin means the school that the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.

The choice regarding placement shall be made regardless of whether the child or youth lives with the homeless parents or guardians or has been temporarily placed elsewhere.

#### **Lunch Waiver**

1. When a student is identified as homeless, they are automatically waived with or without paperwork. This is at the initial point of identification.
2. The free status stays with that student the entire school year until the student is permanently housed. Then they must complete the paperwork/application.

#### **Fee Waiver**

Student fees for the purposes of serving homeless children include but are not limited to: fees for field trips, fees for arts courses/projects, food courses, technical education courses/projects, and yearly class fees. These fees are to be automatically waived. The waiving of fees will be done directly by the building administrator.

To encourage all homeless students to participate in all school activities, payment of all student fees will be waived if the student is identified as homeless.

If necessary, the McKinney Vento Homeless Education funds may provide reimbursement to schools for field trips that are out of pocket expenses for homeless students. This account can assist students with graduation expenses such as cap/gown, etc. These decisions will be made on a case by case basis by the homeless liaison and are dependent upon a number of factors which may include available funds.

### **Comparable Services**

Each homeless child or youth shall be provided services comparable to services offered to other students in the school, such as

- ✓ Preschool programs
- ✓ School supplies
- ✓ Transportation services
- ✓ Educational services for which the child or youth meets eligibility criteria such as ELL or special education programs
- ✓ Programs for at risk students
- ✓ Programs for gifted and talented students
- ✓ School nutrition programs
- ✓ Title One Services

### **Transportation**

At the request of a homeless child's parent/guardian or the homeless liaison in the cases of unaccompanied youth, transportation to the school of origin will be provided to the homeless children and youth for the duration of homelessness, following best interest provisions.

- ✓ In order for transportation to be set up, the liaison will determine with the family the best means of transportation.
- ✓ If it is determined that the student would be best served (especially younger children) on the bus, an alternate form of transportation is immediately arranged until school bussing can be arranged through the transportation department.

# Student Handbook

## STUDENTS WHO ARE FOSTER CHILDREN

The Cedar Ridge School District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services ("DHS"), the ADE, and individuals involved with each foster child to ensure that he/she is able to maintain his/her continuity of educational services to the fullest extent that is practical and reasonable.

The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise, ensure that the foster child remains in his/her current school, even if a change in the foster child's placement results in a residency that is outside the district. In such a situation, the District will work to arrange for transportation to and from school for the foster child to the extent it is reasonable and practical.

Upon notification to the District's foster care liaison by a foster child's caseworker that a foster child's school enrollment is being changed to one of the District's schools, the school receiving the child must immediately enroll him/her. Immediate enrollment is required even if a child lacks the required clothing, academic or medical records, or proof of residency.

A foster child's grades shall not be lowered due to absence from school that is caused by a change in the child's school enrollment, the child's attendance at dependency-neglect court proceedings, or other court-ordered counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing his/her graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

ACA § 9-28-113

## HOMELESS STUDENTS

The Cedar Ridge School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for homeless children and youth whose responsibilities shall include coordinating with the state educational liaison for homeless children and youth to ensure that homeless children are not stigmatized or segregated on the basis of their status as homeless and such other duties as are prescribed by law and this policy.

Notwithstanding residency requirements, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with residency requirements or entrance requirements, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. It is the responsibility of the District's local educational liaison for homeless children and youth to carry out the dispute resolution process.

To the extent feasible, the District shall do one of the following according to what is in the best interests of a homeless child. (For the purposes of this policy "school of origin" means the school the child attended when permanently housed or the school in which the child was last enrolled.)

1. Continue educating the child who became homeless between academic years or during an academic year in their school of origin for the duration of their homelessness;
2. Continue educating the child in his/her school of origin who became permanently housed during an academic year for the remainder of the academic year; or
3. Enroll the homeless child in the school appropriate for the attendance zone where the child lives.

If the District elects to enroll a homeless child in a school other than their school of origin and such action is against the wishes of the child's parent or guardian, the District shall provide the parent or guardian with a written explanation of their reason for so doing which shall include a statement of the parent/guardian's right to appeal.

In any instance where the child is unaccompanied by a parent or guardian, the District's local educational liaison for homeless children and youth shall assist the child in determining his/her place of enrollment. The Liaison shall provide the child with a notice of his/her right to appeal the enrollment decision.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the Liaison), to and from the child's school of origin.



\* For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and:

- ↓
- (a) Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
  - (b) Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
  - (c) Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and includes
  - (d) Are migratory children who are living in circumstances described in clauses (a) through (c).

42 U.S.C. § 11431      42 U.S.C. § 11432      42 U.S.C. § 11434a

### TRANSFER STUDENTS POLICY

The Cedar Ridge School District shall consider transfer requests into the district at any time during the school year on a case by case basis. Students may transfer out of the district under the provisions of Freedom of Choice.

The District may reject a nonresident's application for admission if its acceptance would necessitate the addition of staff or classrooms, exceed the capacity of a program, class, grade level, or school building or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring from a school accredited by the Department of Education to a school in this district shall be placed into the same grade the student would have been in had the student remained at the former school.

Any student transferring from home school or a school that is not accredited by the Department of Education to a District school shall be evaluated by District staff to determine the student's appropriate grade placement. The parents of a home school student, who is 9<sup>th</sup>-12<sup>th</sup> grades age, will be responsible for documentation showing that the home school student has passed the appropriate classes. If documentation is provided, then the student will be able to enroll at appropriate grade level. If the documentation is not provided, then the student must enroll in the 9<sup>th</sup> grade classes.

The Board of Education reserves the right, after a hearing before the Board, not to allow any person who has been expelled or is pending expulsion from another district to enroll as a student until the time of the person's expulsion has expired.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or student's parents.

A.C.A. 9-28-113(b)(4) encourages districts to arrange for transportation for foster children who have had a change in placement to a new school, but have been kept in their previous school by a DHS or court ruling. The statute's language would permit the change in placement to be in a different district and the new policy language would allow the district to arrange for the transportation at district expense. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both.

A.C.A. § 6-15-504 (f)      A.C.A. § 6-18-316  
A.C.A. § 6-18-510      A.C.A. § 9-28-113(b)(4)

State Board of Education Standards of Accreditation 12.05

### SCHOOL CHOICE

The Cedar Ridge School District adopts the Arkansas Public School Choice Act 1227 of 2013.

If a non-resident student seeks to attend school in Cedar Ridge School District, the student's parent shall submit an application to the Cedar Ridge School District Superintendent's Office on the Nonresident Student Transfer Form to 1502 North Hill Street, Newark, AR 72562, postmarked no later than June 1 of the year in which the student seeks to begin the fall semester. A student seeking transfer must also submit the form to his or her resident school district by June 1. Cedar Ridge School District will respond in writing no later than August 1 to notify the student's parent(s) or guardian(s) of whether the application has been accepted or denied.

A student's application may be denied by the Cedar Ridge School District for any of the following reasons, as established by the Cedar Ridge School District's Board of Directors (see attached Board Resolution form):

- Lack of capacity in a program, class, grade level, or school building; or
- A conflict between the provisions of a district's desegregation plan or court order and the provisions of the Public School Choice Act; or

**ATTACHMENT #2**

***Insert a copy AND the results of the “Needs Assessment” document utilized to gather information and direct the proposed project to provide services for the homeless children, youth, and their families in your local area.***

**ATTACHMENT #3****LEA Program Staff Information Providing Services for Homeless Children and Youth**District Name Cedar Ridge School DistrictLEA # 3212000**PROGRAM STAFF**

Full Name of Staff Members	Assignment	HQ Yes or No	Education Background (Degree, major, college hours, etc.)	Work Site	Total Annual Contract Salary		Program <i>FTE</i> (Full-time equivalent)	# of Months on Contract
					McKinney- Vento Homeless Funds (Not more than 50%)	Other Funds Supporting Project		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(8)

*(Reproduce form as needed.)*

**ATTACHMENT #4**

*Insert a copy of the "Education and Training Credentials" verifying the required staff qualification of LEA program staff providing services for homeless children and youth whose salaries are paid in whole or in part with McKinney-Vento funds.*

# **McKINNEY-VENTO STANDARDS AND INDICATORS OF QUALITY FORMS**

*ATTACHMENT #5*



**McKinney-Vento Education for Homeless Children and Youth  
Standards and Indicators of Quality**

**Standard 1: Within one full day of an attempt to enroll in school, children and youth experiencing homelessness will be in attendance.**

**Indicator 1.1: 100% of children and youth experiencing homelessness will be immediately enrolled and will be identified through the enrollment process form. Upon enrollment, the process of obtaining student records including immunization or medical, academic, birth certificates, guardianship, residency, evaluations for special services or programs, and other documentation will be assisted by the LEA Homeless Liaison and other school personnel.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i>	<b>Personnel Responsible</b>	<b>Timeline</b>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>
Contact Homeless Liaison when a child is attempts to enroll without proper documents/paperwork or homelessness is suspected.	Secretary/ Attendance Clerk	August 2016-	100	Homeless Liaison will document all initial calls in student folder.
A visit is made with the family at the registration site or as soon as possible.	Homeless Liaison	June 30, 2017	↓	Fill out homeless survey to assess needs.
Family/student notified of rights in an understandable form.	Homeless Liaison	↓		File documents in student folder.
Transportation needs are established and met.	Homeless Liaison/ Transportation Director			End Of Year Satisfaction Survey
Coordination with nurse, attendance clerk, LEA Supervisor, school based health center coordinator to get records.	Homeless Liaison			Received documents are kept in school Folder.
Mediation of disputes with registration.	Homeless Liaison			Student will be enrolled.

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 2: Pre-K to 12<sup>th</sup> grade level children and youth experiencing homelessness will have stability in school.**

**Indicator 2.1: Attendance rates will be at or above the relevant district average.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Conduct staff development to educate attendance clerks to be proactive in spotting signs of habitual absenteeism.	Homeless Liaison/District PD Coordinator	August 2016	100	Reflection Sheet
Monthly checks with attendance clerks to evaluate attendance of identified students.	Homeless Liaison	August 2016- June 2017 (Monthly)	↓	Reduction in Yearly Absenteeism
Contact parents when absenteeism is increasing.	Homeless Liaison	Ongoing		
Make a compact with school/parents/student to improve attendance.	School Counselor	Ongoing		↓

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 2: Pre-K to 12<sup>th</sup> grade level children and youth experiencing homelessness will have stability in school.**

**Indicator 2.2: Students will remain in the school of origin for the period of homelessness or, if permanently housed, for the remainder of the school year; unless parents or unaccompanied youth requested transfer to another school.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Educate staff and transportation director of transportation rights and issues.	Homeless Liaison	August 2016	100	Agenda, sign-in sheets and evaluation Forms of training.
Inform parents of transportation rights in language they can understand.	Homeless Liaison	Ongoing	↓	End of Year Satisfaction Survey
Mediate transportation differences.	Homeless Liaison/ Administration/ Transportation Director	↓		↓

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.**

**Indicator 3.1: Preschool children experiencing homelessness will participate in public preschool (i.e., Head Start, Even Start, State Pre-K, Special Education, meals, Gifted, ESL, and Title I pre-school programs).**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Inform parents of preschool opportunities available.	Homeless Liaison	August 2016	25	Child will be enrolled in preschool Program.
Enroll all eligible children in Parents as Teachers Program: For Monthly Home Visitation Activities, 6 Group Meetings Per Year, Screening, and Referrals/Resources	Homeless Liaison/ Preschool Director	Ongoing	↓	PAT Enrollment
Refer eligible children to ABC preschool.	↓	↓		ABC Enrollment
Provide children's literature to families, daycares and local preschool programs				Documentation of verification sheets From families, daycares and local Preschool programs that resources Were received.

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.**

**Indicator 3.2: Children and youth experiencing homelessness will receive Special Education and related services when eligible.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Observation of academic performance.	Homeless Liaison/ Classroom Teachers	August 2016-  June 30, 2017	100  ↓	Achievement will be measured by academic performance, & teacher observations.
Referral, evaluation, and placement procedures all conducted in accordance with IDEA regulations.	Homeless Liaison/ Classroom Teachers/ Administration/ LEA Supervisor	↓		End of Year Satisfaction Survey
Eligible students will have an IEP developed to address special education needs.	↓			Progress on goals & objectives will be determined & documented on IEP.

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 3: Children and youth experiencing homelessness will receive specialized services when eligible.**

**Indicator 3.3: Children and youth experiencing homelessness will receive appropriate services, based on assessment of individual needs, through some combination of resources, including but not restricted to Title I, McKinney, or other funds. Describe activities that will provide academic support services using research-based methodology. Include an initial analysis of the student's needs and regular analysis of the student's work to measure any gains.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator) Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>
Afterschool Tutoring	Homeless Liaison/ Afterschool Tutor/ Federal Programs Coordinator	August 2016-  June 30, 2017	100  ↓	Participation Sign-In Sheets  ↓
Summer Enrichment Programs	Homeless Liaison/ Summer Program Teacher/ Federal Programs Coordinator	Summer 2017		

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.1: Parents or persons acting as parents will have a face-to-face conference with the teacher, guidance counselor, or social worker within 30 days of enrollment.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Conference with principal, teacher, counselor, homeless liaison to determine student needs.	Homeless Liaison/ Administration	August 2016-  June 30, 2017  ↓	100  ↓	Sign-in sheets of all participants & signed compact between parent and school personnel.
Parents will be provided with transportation to the conference if needed.	Homeless Liaison/ Transportation Director			Transportation log books.

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.2: Parents or persons acting as parents will be provided with individual student records informing them of their child's specific academic needs and achievement on academic assessments aligned with state academic achievement standards.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
<p>Attend Parent Conferences &amp; Assist By Making Contact Before Conference &amp; Providing/Scheduling Transportation if Needed</p> <p>Provide parents with special folders to store student records.</p> <p>Educate parents on the value of maintaining student records and how they can help the student.</p>	<p>Homeless Liaison</p> <p style="text-align: center;">↓</p>	<p>August 2016- June 30, 2017</p> <p style="text-align: center;">↓</p>	<p>100</p> <p style="text-align: center;">↓</p>	<p>Sign-In Sheets</p> <p>Maintain Sign-In Sheet</p> <p>Homeless Liaison will document all contact with parents about student progress.</p>

*(Reproduce form as needed.)*



## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.3: Parents or persons acting as parents will report monitoring or facilitating homework assignments.**

Measurable Activity(s)	Personnel Responsible	Timeline	Number of M-V students to be impacted	Evaluation <i>How will the results of the activity be measured?</i>
Parents/student/teacher compacts	Homeless Liaison/ Classroom Teachers	August 2016-  June 30, 2017  ↓	100  ↓	Signed compact included in student Folder.
At the first sign of homework problems, parents and homeless liaison will be contacted.	Classroom Teachers	↓		Communication log between parents, teachers, and homeless liaison.
Parent-teacher conferences	Homeless Liaison/ Classroom Teachers			Sign-In Sheets

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.4: Parents or persons acting as parents will share reading time with their children (i.e., parent reads to child or listens to child read).**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.5: Parents who want parent skills training will attend available programs.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.6: Parents or guardians will demonstrate awareness of McKinney-Vento rights.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 4: Parents or persons acting as parents of children and youth experiencing homelessness will participate meaningfully in their children's education.**

**Indicator 4.7: Unaccompanied youth will demonstrate awareness of McKinney-Vento rights.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

# McKinney-Vento Education for Homeless Children and Youth

## Standards and Indicators of Quality

**Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.**

**Indicator 5.1: Performance on standards-based assessments in reading and math will be within or above the proficient range or will show a one-for-one gain.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

# McKinney-Vento Education for Homeless Children and Youth

## Standards and Indicators of Quality

**Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.**

**Indicator 5.2: Rates of promotion to the next grade level will be at or above the district average.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*

## McKinney-Vento Education for Homeless Children and Youth

### Standards and Indicators of Quality

**Standard 5: Children and youth in grades 3-12 who are experiencing homelessness will meet their states' academic standards.**

**Indicator 5.3: Rates of high school graduation or equivalent will be at or above the district average.**

<b>Measurable Activity(s)</b> <i>(Activity or sequence of activities to achieve each indicator)</i> <i>Include the start/end date of each activity.</i>	<b>Personnel Responsible</b> <i>(By title)</i>	<b>Timeline</b> <i>(Be specific – use month, date, year)</i>	<b>Number of M-V students to be impacted</b>	<b>Evaluation</b> <i>How will the results of the activity be measured?</i>

*(Reproduce form as needed.)*



Insert a copy of the “Homeless Student Report”:

Intervention:				
Actions	Person(s) Responsible	Timeline (Starting/Ending dates)	Resources	Source of Funds Total Budget: \$
Action Type:		Start: End:		ACTION BUDGET:

57

ATTACHMENT #6

McKinney-Vento Education for Homeless Children and Youth

School District: \_\_\_\_\_

LEA # \_\_\_\_\_

## Budget Form

CODE / FUNCTIONS	OBJECTS						
ALL DISTRICT LEVEL COSTS	61000	62000	63000-65000	66000	67000	68000	
Employee	Employee	Purchased	Materials	Capital	Other		
Salaries	Benefits	Services	& Supplies	Outlay	Objects		
1	2	3	4	5	6	7	8
Homeless Liaison				-			-
1510 Basic Skills/Tutors	-	-	-	-	-	-	-
1550 Early Childhood Pre-School	-	-		-	-	-	-
2113 Social Work	-	-	-	-	-	-	-
2120 Guidance Services	-	-	-	-	-	-	-
2130 Health Services	-	-	-	-	-	-	-
2140 Psychological Services	-	-		-	-	-	
2170 Parent Involvement	-	-		-	-	-	-
2210 Improvement of Instruction	-	-	-	-	-	-	-
2213 Professional Development	-	-	-	-	-	-	-
2790 Other Student Transportation Serv.	-	-	-	-			-
3100 Food Service Operations			-	-			-
3351 Welfare (Emergency Assistance)			-	-			-
<b>Total Funds Budgeted</b>	-	-		-	-	-	-

**ATTACHMENT #7**

**BUDGET JUSTIFICATION SUMMARY**  
**McKinney-Vento Homeless Funds & Other Funding Sources**

A summary explanation must be provided for each line item expenditure noted in the budget.  
All expenditures listed under Purchased Services and Materials & Supplies should be listed and correlate with an activity described on the narrative.

***DESCRIPTION HEADING***

***EXPLANATION***


***(Reproduce form as needed.)***

**ATTACHMENT #8****McKinney-Vento  
Collaboration Form**

**This form must be submitted for every collaborator.**

Collaborator Name (Organization and Department Name):			
Mailing Address:			
City:			Zip:
Office Phone:	Cell Phone:	Fax:	E-mail:

Type of collaboration (check one):

- ☐ In-District Collaboration (examples: Music Department, PTA, Special Education, Migrant Department, etc.)
- ☐ Other Organization/Agency Collaboration (examples: Girl Scouts, Boys and Girls Club, Baptist Church, Lion's Club, YMCA Family Shelter, Safe Place Domestic Violence Shelter, etc.)

List the specific services and/or items this collaborator will provide to support the McKinney-Vento subgrant:

Collaborator's Signature: Chief Executive Officer	
Title or Position:	
Date:	

This document must be signed and included with the application as evidence of the collaboration between the applicant and the entity/entities with which the applicant has and will collaborate in the planning and implementation of the ***Education of Homeless Children and Youth Program*** described in the application. The statement must be signed by the chief executive officer of the agency or organization with which the applicant is collaborating.

**ATTACHMENT #9**



## Title I, Part A and McKinney-Vento Coordination

### Title I, Part A Funds Set-Aside for Homeless Children and Youth

	Total Amount	Activities
Actual Set-Aside for 2013-2014	7500	School Supplies Personal Hygiene Items Clothing Basic Necessities for a homeless child's house who burned down
Actual Set-Aside for 2014-2015	8825	School Supplies Google Chromebooks for After School Tutoring Program/(After School Tutor was Paid for through the McKinney Vento Homeless Education Grant)
Actual Set-Aside for 2015-2016	5000	Personal Hygiene Items (School Supplies were donated by United Way this year & as well as Shoes for the Clothes Closets)

**What percentage of the Title I set-aside funds were spent on activities for homeless children and youth? (If less than 100% explain.)**

<b>Year</b>	<b>% Spent</b>	<b>Explanation if less than 100%</b>
<b>2013-2014</b>	<b>100%</b>	<b>Not Applicable</b>
<b>2014-2015</b>	<b>100%</b>	<b>Not Applicable</b>
<b>2015-2016</b>	<b>100%</b>	<b>Not Applicable</b>

**What was the process used to determine the amount of the Title I, Part A set-aside for 2015-2016?**

Our district typically sets aside approximately \$100 per identified homeless student. Unless, our district is notified of other contributors/donations before the set aside amount is determined. For example, this year, United Way took care of our school supplies that would normally come from our set aside funding.

**What mechanisms are in place to ensure ongoing coordination between the Title I, Part A set-aside and McKinney-Vento programs?**

There is an established Homeless Education Committee that meets monthly to discuss needs, issues, coordination between contributing partners who donate supplies, time or funding. This committee consists of the homeless liaison, the federal programs coordinator, school administrators, teachers, parents, community members, partners, and students and club representatives. This ensures ongoing coordination between the federal programs funds and the set aside funds and that those funds align with the needs of the homeless education students.

### Homeless Liaison Information

<b>Name:</b>
<b>Number of years in position:</b>
<b>Number of trainings attended in the last three years:</b> <b>Please list:</b>
<b>Percentage of time as liaison:</b>
<b>Other duties in the district:</b>